

# WITCHAM PARISH COUNCIL



**CLERK:**

*Mrs S J Bell  
17 Astley Close, Sutton  
ELY, Cambs CB6 2PG  
Tel: 01353 778147*

To: All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held on Tuesday 9 February 2010 in the Village Hall at 7.45pm for the purpose of transacting the following business:

*The meeting will commence at 7.30pm with up to 15 minutes public question time and verification of payments and receipts.*

## A G E N D A

- 10/020 To receive and accept any apologies for absence
- 10/021 To receive any declarations of interest
- 10/022 To approve and sign the minutes of the meeting held on 12 January 2010
- 10/023 Matters arising from previous minutes (information only)
- 10/024 To receive reports from District and County Council representatives, if any
- 10/025 Planning Applications: To note ECDC decisions:  
09/00883/FUL 2storey extension at rear and internal alterations at 15A High Street - approved  
09/00802/FUL Change of use from staff facility/office to single one bedroom accommodation at Amberlea Kennels – refused.
- 10/026 Cemetery Management. To receive and approve request for additional inscription on existing headstone.
- 10/027 BT Red Telephone Kiosk, High Street. To receive any up-dates
- 10/028 Recreation Ground. To receive monthly report on inspections (DJS) and note Annual ROSPA inspection planned for April.
- 10/029 To discuss any issues for reporting to Community Police
- 10/030 To receive reports of any meetings attended by Councillors, eg Neighbourhood Panel, Village Hall Committee
- 10/031 To receive reports of street lights and highways requiring maintenance
- 10/032 To receive details of Parish Code of Conduct training: 26 May 2010 6.30pm The Glebe, Sutton

- 10/033 Consultation Documents  
CCC Cambridgeshire's Third Local Transport Plan. Exhibitions Feb/Mar. Consultation ends 9 April 2010  
Cambs & Peterborough Minerals and Waste Plan to 2026. Consultation ends 27 March 2010
- 10/034 Finance  
To approve payments and receive receipts (attached)
- 10/035 To receive items for the next Agenda and note date of next meeting: 9 March 2010.  
Confirm dates for Annual Parish Meeting and Annual Council Meeting

S J Bell  
CLERK  
3 February 2010

**NOTES:**

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the ( *special* ) ( *confidential* ) nature of the business about to be transacted at

Agenda Item ( *No* ) namely ( *state subject listed* )

it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

( *Mr/Mrs/Cllr* ..... ) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest’