

# WITCHAM PARISH COUNCIL



**CLERK:**

*Mrs S J Bell  
17 Astley Close, Sutton  
ELY, Cambs CB6 2PG  
Tel: 01353 778147*

To All Members of the Council

You are hereby summoned to attend the Annual Meeting of the Parish Council to be held on Tuesday 12 May 2009 in the Village Hall at 7.15 pm for the purpose of transacting the following business:

*The meeting will commence at 7.00 pm with up to 15 minutes public question time and verification of payments and receipts.*

## AGENDA

	<i>Time</i>
09/298 To elect Chairman	7.15
09/299 To receive Chairman's Declaration of Acceptance of Office & Code of Conduct	
09/300 To receive and accept apologies for absence	
09/301 To receive any declarations of interest Councillors to declare any personal and/or prejudicial interest in any items on the agenda	
09/302 To elect Vice-Chairman	
09/303 CCC Youth Provision. Youth Worker Co-ordinator, Viv Merriweather To discuss what Witcham would like.	7.30
09/304 To elect representatives for committees	8.30
09/305 To fix Chairman's Allowance (LGA 1972 S.15(5))	
09/306 To consider the payment of any annual subscriptions and grants including Citizen's Advice Bureau	
09/307 To approve and sign the minutes of the meetings held on 14 April 2009	8.40
09/308 Matters arising from previous minutes (for information only) ECDC investigating noise nuisance at Elean Business Park, awaiting findings and advice.	
09/309 To receive reports from District and County Council representatives, if any	8.45
09/310 2008/9 Year End Accounts To receive and accept Internal Auditor's Report and note External Audit 1 June 2009.	8.50
09/311 To consider and approve renewal of insurance with Allianz Cornhill Insurance £1160.95	8.55

- 09/312 To approve Annual Report of Council, including Summary of Accounts for circulation to residents (previously circulated) 9.05
- 09/313 To receive and consider, discuss and agree plan of action on issues raised at Annual Parish Meeting held on 14 April 2009 (previously circulated)
- a) Best Kept Garden Competition. Timing of competition
  - b) Litter problems on some highway verges
  - c) Vehicles obstructing entrances at Silver Street
- 09/314 Issues raised by Parishioners: 9.15
- a) Dead, ivy clad, Elder trees at bottom of Westway Place. Fears trees may fall and damage surrounding property. To report that Clerk is pursuing with ECDC and CCC Highways Department.
  - b) Chairman to report - drunkenness and glass left at recreation ground and claims of additional opening off the highway at The Slade.
- 09/315 CCC Jointly Funded Minor Highways Improvements 2010/11 Bidding Round.  
To consider what if any bid should be made for 2010/11.
- 09/316 Cemetery Management. To note recent interments and progress with Ely Diocese 9.20
- 09/317 Recreation Ground and Village Hall Facilities – to receive any up-dates, and to receive monthly report on play equipment inspections (DJS)
- 09/318 To discuss any issues for reporting to Community Police
- 09/319 To note reports of street lights and highways requiring maintenance
- 09/320 To note the following correspondence 9.25
- a) European and County Council Elections 4 June 2009
  - b) CCC Advice sheet on highway posters for community events
  - c) CCC help for residents and businesses in the recession –[www.weatherthestorm.org.uk](http://www.weatherthestorm.org.uk)
  - d) CCC Cambs Play Pathfinder Project
  - e) ECDC Planning – Communication on Enforcement issues currently being reviewed
  - f) ECDC Sports Development – Health Walks and Zone Hockey – for noticeboards
  - g) ECDC Standards Committee
  - h) ECDC Launch of East Cambs Community Fund and District Analysis of Community Facilities
  - i) CCC Shaping the future of Cambs next 20 years – Regional Spatial Strategy - consultations
  - j) Equality and Human Rights Commission – Public Sector Duties
- 09/321 Finance
- a) To approve the following payments (attached)
  - b) To record the following receipts (attached)
- 09/322 Date of next meeting: 9 June 2009 9.35

S.J Bell  
CLERK  
6 May 2009

**NOTES:**

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the ( *special* ) ( *confidential* ) nature of the business about to be transacted at

Agenda Item ( *No* ) namely ( *state subject listed* )

it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

( *Mr/Mrs/Cllr .....* ) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest’