

WITCHAM PARISH COUNCIL



CLERK:

*Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG*

To All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held on Tuesday 14 April 2009 in the Village Hall at 7.00 pm for the purpose of transacting the following business:

The meeting will commence at 6.45 pm with up to 15 minutes public question time and verification of payments and receipts.

A G E N D A

- 09/283 To receive and accept any apologies for absence
- 09/284 To receive any declarations of interest
- 09/285 To approve and sign the minutes of the meeting held on 10 March 2009
- 09/286 Matters arising from previous minutes (for information only)
- 09/287 To receive reports from District and County Council representatives, if any
- 09/288 Year End Accounts:
 - To review effectiveness of internal audit systems (S2 Annual Governance Statement of 2008/9 Annual Return)
 - To approve 2008/9 Accounts, and complete and sign off Annual Return for external audit (previously circulated).
 - To note internal audit and external audits arranged for 16 April 2009 and 1 June respectively. Internal Audit report for 2008/9 to be considered at May meeting of the Council.
- 09/289 Recreation Ground - to receive monthly report on inspections of play equipment/areas (DJS)
- 09/290 To confirm arrangements for Annual Parish Meeting (agenda attached)
- 09/291 To discuss any issues for reporting to Community Police
- 09/292 To receive report about dead ivy-clad trees for removal at the bottom of Westway Place (Clerk)
- 09/293 To receive up-date on Public Rights of Way – Bury Road (Chairman)
- 09/294 To note reports of street lights and highways requiring maintenance
- 09/295 To note the following correspondence
 - CCC Bus Services
 - CCC Additional Mineral and Waste Development Proposals
 - (consultation - closing date for comments 12 May 2009)(previously circulated)
- 09/296 Finance
 - a) To approve the following payments (attached)
 - b) To record the following receipts (attached)
- 09/297 Date of next meeting

S.J Bell
CLERK 7 April 2009

Cont over/.....

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at

Agenda Item (*No*) namely (*state subject listed*)

it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

(*Mr/Mrs/Cllr*) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest’

Ask to join SLCC