

# WITCHAM PARISH COUNCIL



**CLERK:**

*Mrs S J Bell  
17 Astley Close, Sutton  
ELY, Cambs CB6 2PG  
Tel: 01353 778147*

To All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held on Tuesday 6 December 2011 in the Village Hall for the purpose of transacting the following business:

**The meeting will commence at 7.30 pm with representatives from the Quality Parish Council Panel presenting Certificate for re-accreditation of Quality Parish Council Status.**

**There will be an opportunity for members of the public to speak on agenda items at item 11/214 (Total 15 minutes)**

MEMBERS: 6      QUORUM 3

## A G E N D A

- 11/212 To receive and accept any apologies for absence
- 11/213 To receive any declarations of interest  
Councillors to declare any personal and/or prejudicial interest in any items on the agenda.  
Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 11/214 Public Participation  
To allow 15 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at this meeting.
- 11/215 To approve and sign the minutes of the meeting held on 8 November 2011
- 11/216 Matters arising from previous minutes (for information only)
- 11/217 To receive reports from District and County Council representatives, if any
- 11/218 ECDC Village Visions Consultation  
To receive and discuss comments from parishioners (previously circulated)
- 11/219 Village Hall Development  
To receive up-date from Village Hall representatives on progress with re-submission of planning application for extensions.
- 11/220 Neighbourhood Watch - Good Neighbours Scheme  
To receive any response, including volunteers
- 11/221 A142 Cycleway  
To receive report from representatives and discuss and agree next stages following meeting on 16 November 2011 (previously circulated)

- 11/222 Planning Applications  
To note the following ECDC decisions  
11/00894/FUL Glebe Lodge 4kWp fixed ground-mounted photovoltaic array to south property within garden curtilage. Approved  
11/00851/FULL 11 Martins Lane Single storey rear extension and replacement garage. Approved
- 11/223 ACRE - Heritage Lottery: Ouse Washes – The Gateway to the Fens. Invitation to local organisations and communities in the Ouse Wash area to consider ideas for local projects. (ACRE Prospectus previously circulated)
- 11/224 Community Carts – Youth Work. Service Level Agreement (circulated to Councillors 26.10.11)  
To approve and sign
- 11/225 Recreation Ground  
To receive monthly report on inspections (DJS)
- 11/226 Cemetery Management  
To report purchase of plots
- 11/227 To discuss any issues for reporting to Community Police
- 11/228 To note reports of any meetings attended by Councillors
- 11/229 To note reports of street lights and highways requiring maintenance
- 11/230 Consultation Documents (previously circulated)  
Car Parking Ely (Closing date 31.1.2012)
- 11/231 To note the following Diary Dates  
Neighbourhood Panel Meeting 23 January 2012 Little Thetford Village Hall
- 11/232 Finance
- a) To review and set draft Precept (summary attached)
  - b) To approve the following payments (attached)
  - c) To record the following receipts (attached)
- 11/233 Items for the Next Agenda and to note date of next meeting: 10 January 2012

S.J Bell  
CLERK/RFO  
30 November 2011

**NOTES:**

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the ( *special* ) ( *confidential* ) nature of the business about to be transacted at

Agenda Item ( *No* ) namely ( *state subject listed* )

it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

( *Mr/Mrs/Cllr* ..... ) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest’

Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007 (SI. 2007/1159) (The Revised Code) with the additional non mandatory section 12(2)