

WITCHAM PARISH COUNCIL



CLERK:

*Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147*

To All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held on Tuesday 13 July 2010 in the Village Hall at 7.45 pm for the purpose of transacting the following business:

The meeting will commence at 7.30 pm with up to 15 minutes public question time and verification of payments and receipts.

A G E N D A

	<i>Time</i>
10/128 To receive and accept any apologies for absence	7.45
10/129 To receive any declarations of interest Councillors to declare any personal and/or prejudicial interest in any items on the agenda	
10/130 To approve and sign the minutes of the meeting held on 8 June and 5 July 2010	
10/131 Matters arising from previous minutes (for information only) 10/117 EDF Power Supply cuts. To receive up-date	
10/132 To receive reports from District and County Council representatives, if any	7.50
10/133 To receive and adopt latest Financial Regulations, as recommended by CPALC/NALC (Model) (to follow)	8.00
10/134 Receive and agree arrangements for review ready for adoption of latest Standing Orders, as recommended by CPALC/NALC (Model)	8.15
10/135 Review Clerk's Contract of Employment (NALC/SLCC Model) – Councillors to review draft job summary sheet and if agreed submit to CPALC with view to incorporating into new contract.	8.25
10/136 To receive handouts from ECDC Code of Conduct training and to review current practices	8.30
10/137 To review and collate comments on ECDC Decision Making Process	8.45
10/138 Youth Club – review of arrangements and to note proposed cutbacks by CCC	8.55
10/139 Recreation Ground Review RoSPA Play Area Report, including arrangements for safety surfacing repairs (email from Wicksteed 11 June and circulated to Councillors refers). To receive monthly report on inspections (DJS)	9.00
10/140 Cemetery Management – To confirm and sign revised Guidelines	9.10
10/141 To discuss any issues for reporting to Community Police and note changes to areas covered by PCSOs	9.15

- 10/142 To receive reports from the Council’s representatives on any meetings attended, eg Neighbourhood Panels (next meeting 26 July), HCV, P3 Scheme etc 9.20
- 10/143 To note reports of street lights and highways requiring maintenance
- 10/144 To receive and submit comments on the following Consultation Documents:
ECDC Local Development Framework – Ely Area Action Plan Options Paper and Site
Site Allocations Development Plan Document Options Paper. See 9.30
<http://www.eastcambs.gov.uk/local-development-framework/current-consultation>
Consultation period: 5 July 2010 to 16 August 2010
- 10/145 To note the following correspondence 9.40
ECDC Award Ditches
Januaries Affordable Housing Provision – parish needs
ECDC Statement of Licensing Policy
- 10/146 Finance 9.45
a) Receive up-date on Annual Audit
b) To receive quarterly finance report and review budgets (to follow)
c) To approve the following payments (to follow)
d) To record the following receipts (to follow)
- 10/147 Items for the Next Agenda and to note date of next meeting: 14 September 2010

S.J Bell
CLERK
6 July 2010

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at

Agenda Item (*No*) namely (*state subject listed*)

it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

(*Mr/Mrs/Cllr*) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest’