

WITCHAM PARISH COUNCIL



CLERK:

*Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147*

To All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held on **Tuesday 14 June 2011** in the Village Hall at **7.45 pm** for the purpose of transacting the following business:

The meeting will commence at 7.45 pm with an opportunity for members of the public to speak on agenda items.

MEMBERS: 6 QUORUM 3

A G E N D A

- 11/105 To receive and accept any apologies for absence
- 11/106 To receive any declarations of interest
 - Councillors to declare any personal and/or prejudicial interest in any items on the agenda.
 - Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 11/107 Public Participation
 - To allow 15 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at this meeting.
- 11/108 To approve and sign the minutes of the Annual Council Meeting held on 10 May 2011
- 11/109 Matters arising from previous minutes (for information only)
- 11/110 To receive reports from District and County Council representatives, if any
- 11/111 Councillor Vacancy. Nil applications received on closing date - noon 6 June 2011.
- 11/112 Recreation Ground
 - To receive monthly report on inspections (DJS)
 - To receive any applications for use for events planned over the summer months
- 11/113 ECDC Managing Growth – Village Visions.
 - To receive and comment on questionnaire prepared by ECDC and circulated to Councillors 2 June 2011
- 11/114 Best Kept Garden Competition – Report from Mr D Saberton
- 11/115 2012/2013 Capital Maintenance Scheme/Jointly Funded Minor Improvement Schemes. Details circulated to Councillors 2 June 2011
- 11/116 Public Rights of Way
 - To receive progress reports on P3 schemes from Mr A Berry
 - To receive up-date on Bury Road from Chairman
- 11/117 Cemetery
 - To consider application for erection of memorial from F Jones, Stonemason

- 11/118 To discuss any issues for reporting to Community Police
- 11/119 To note reports of any meetings attended by Councillors
- 11/120 To note reports of street lights and highways requiring maintenance
- 11/121 To receive comments for submission on consultation documents deferred at May meeting:
ECDC Delegated Services Protocol
CPALC Future of Public Audit
- 11/122 To note the following Diary Dates
29 June 2011 New Councillors Evening (training) ECDC 7.15pm
21 June 2011 Ouse Wash Habitat
- 11/123 Finance
a) To approve payments (to follow) and to approve purchase of new filing cabinet for Clerk
b) To record receipts (to follow)
- 11/124 Items for the Next Agenda and note date of next meeting 12 July 2011

S.J Bell
CLERK
6 June 2011

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at

Agenda Item (*No*) namely (*state subject listed*)

it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

(*Mr/Mrs/Cllr*) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest’