

# WITCHAM PARISH COUNCIL



**CLERK:**

*Mrs S J Bell  
17 Astley Close, Sutton  
ELY, Cambs CB6 2PG*

To All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held on Tuesday 14 October 2008 in the Village Hall at 7.45 pm for the purpose of transacting the following business:

*The meeting will commence at 7.30 pm with up to 15 minutes public question time and verification of payments and receipts.*

## A G E N D A

- |                                                                                                                                                  | Time  |
|--------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| 08/157. To receive and accept any apologies for absence                                                                                          | 19.45 |
| 08/158. To receive any declarations of interest                                                                                                  |       |
| 08/159. To approve and sign the minutes of the meeting held on 9 September 2008                                                                  |       |
| 08/160. Matters arising from previous minutes (for information only)                                                                             |       |
| 08/161. To receive reports from District and County Council representatives, if any                                                              | 19.50 |
| 08/162. To consider planning applications, if any, and to note the following ECDC consent<br>08/00698/LBC New windows – Glebe Lodge, High Street | 19.55 |
| 08/163. Parish Councillor Vacancy. Clerk to report on progress and timetable.                                                                    |       |
| 08/164. Recreation Ground and Village Hall Facilities                                                                                            |       |
| a) Chairman to provide up-date on progress with Cricket Club and Village Hall Committee on Village Hall Development                              |       |
| b) Chairman to report on installation of dog bins, dispenser and arrangements for refuse collection of litter bins                               |       |
| c) To receive monthly report of inspections (DJS)                                                                                                |       |
| 08/165. Cemetery Management                                                                                                                      | 20.00 |
| a) To review Cemetery Fees                                                                                                                       |       |
| b) To receive request for approval of new headstone and inscription from Ely Funeral Service                                                     |       |
| c) To report interment                                                                                                                           |       |
| d) To report on progress with new cemetery plan                                                                                                  |       |
| 08/166. Youth Team – to receive and consider request for financial support 2009/10                                                               | 20.10 |
| 08/167. To receive requests for financial support from MAGPAS                                                                                    |       |
| 08/168. Finance, Budget and Precept Setting                                                                                                      | 20.20 |
| a) To receive half-yearly reconciliation and budget monitoring report                                                                            |       |
| b) To consider Budgets and draft Precept for 2009/10                                                                                             |       |
| c) To review banking arrangements                                                                                                                |       |

- 08/169. Recycling Arrangements. 20.35  
Chairman to propose letter for information on fortnightly doorstep collections, sorting, plans for the future and possible visit to Donarbon.
- 08/170. Noise Nuisance (Elean Business Park area). Clerk to report on progress with ECDC
- 08/171. To discuss any issues for reporting to Community Police
- 08/172. To note reports of any meetings attended by Councillors, including any issues from 20.45  
Neighbourhood Panel  
Heavy Commercial Vehicles (proposed new meeting dates)  
Speedwatch (progress)  
P3 Parish Paths Scheme (progress)
- 08/173. Public Rights of Way – winter closure of droves – keys for emergency services
- 08/174. To note reports of street lights and highways requiring maintenance 20.50
- 08/175. Consultation Documents:  
The Making and Enforcement of Byelaws (by 20 November 2008)  
Cambridgeshire & Peterborough Minerals and Waste Preferred Options 2 (view at [www.cambridgeshire.gov.uk](http://www.cambridgeshire.gov.uk)) by 20 October
- 08/176. To note the following correspondence 21.00  
a) Clerk to report on progress with Sanctuary Hereward on garage lettings  
b) Hall Ennion Young completion of new 21 year lease for substation commencing £50, January each year.  
c) CCC Spending priorities/budgets roadshows 13-23 October 2008  
d) Councillors and Clerk Training Courses
- 08/177. Publications for circulation:  
ACRE Community Action  
Local Government Review
- 08/178. Diary Dates:  
10 November Role of Parish Town and City Councils in Cambridgeshire: Together and Local Strategic Partnership event 10 November 2008, 6.45 pm at ECDC offices
- 08/179. Finance – Receipts and Payments 21.05  
a) To approve the following payments  
b) To record the following receipts
- 08/180. Date of next meeting: 11 November 2008

S.J Bell  
CLERK  
8 October 2008

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest’

**NOTES:**

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the ( *special* ) ( *confidential* ) nature of the business about to be transacted at

Agenda Item ( *No* ) namely ( *state subject listed* )

it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

( *Mr/Mrs/Cllr* ..... ) to be invited to remain.” (as applicable)

To all Members of Council

## **ADDITIONAL AGENDA ITEM**

Tuesday 14 October 2008 in the Village Hall at 7.45 pm

08/162. **To consider planning application**

**08/00963/FUL Construction of 2No storey dwelling,(demolition of existing), Park Lane, Market Way, Witcham (Received 11 October 2008)**

S.J Bell  
CLERK  
11 October 2008

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