

WITCHAM PARISH COUNCIL



CLERK:

*Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147*

To All Members of the Council

You are hereby summoned to attend the Annual Parish Council Meeting to be held on Tuesday 8 May 2007 in the Village Hall at 7.30 pm for the purpose of transacting the following business:

The meeting will commence at 7.15 pm with up to 15 minutes public question time and verification of payments and receipts.

A G E N D A

- 1/07 To elect Chairman
- 2/07 To receive Chairman's Declaration of Acceptance of Office & Code of Conduct
- 3/07 To receive and accept apologies for absence
- 4/07 To receive any declarations of interest
Councillors to declare any personal and/or prejudicial interest in any items on the agenda
- 5/07 To note insufficient nominations to fill the 6 seats
To confirm arrangements for co-option of 3 Councillors to fill the 3 casual vacancies.
- 6/07 To receive Councillors' Declaration of Acceptance of Office & Code of Conduct, Notification of Financial and Other Interests and Registration of Gifts and Hospitality in accordance with the Code of Conduct.
- 7/07 To elect Vice-Chairman
- 8/07 To elect representatives for committees
- 9/07 To fix Chairman's Allowance (LGA 1972 S.15(5))
- 10/07 To consider the payment of any annual subscriptions and grants including Citizen's Advice Bureau, Victim Support,
- 11/07 To approve and sign the minutes of the meeting held on 17 April 2007
- 12/07 Matters arising from previous minutes (for information only)
- 13/07 Retired Councillors – Chairman to propose letter of thanks
- 14/07 To consider planning applications, if any

- 15/07 Recreation Ground
To receive RoSPA Annual Inspection Report and agree actions
To review Groundsman duties and provision of equipment
To approve applications for use
Church Fete 9 June 2007
Rounders 1 Jul 2007
To receive monthly report on inspections (DJS)
- 16/07 To receive up-date on progress of Parish Plan and confirm arrangements for next stage of consultation (DAB)
- 17/07 To receive details on re-commencement of youth club facilities at Village Hall/Recreation Ground
- 18/07 Cemetery Management
To receive up-date on progress on consecration issues (Clerk)
- 19/07 To receive up-date on condition of Public Rights of Way (Droves/byways)
- 20/07 To receive, discuss and agree course of action from issues arising from Annual Parish Meeting of 24 April 2007:
Noise nuisance at Elean Business Park – car and motorcycle racing
- 21/07 To approve renewal of insurance with Allianz Cornhill Insurance (£960.02)
- 22/07 To discuss any issues for reporting to Community Police
- 23/07 Correspondence (to note)
ECDC 3 The Orchards – fell Cyprus trees and 4 Silver Street - fell Ash trees
ECDC Recruitment of Parish Council Members of Standards Committee
ECDC Revised Model of Code of Conduct – Local Authority (Model Code of Conduct) Order 2007. To note for review and adoption by 1.10.07
ECDC Hackney Carriage Bye-laws
CCC Heavy Commercial Vehicles Newsletter
East of England Regional Assembly – Regional Gypsy and Traveller public engagement Event – 21 May Robinson College Cambridge, 7.00 pm. Options document to be published 8 May 2007
- 24/07 To note reports of any meetings attended by Councillors
- 25/07 To note reports of street lights and highways requiring maintenance
- 26/07 Finance
To approve the following payments (attached)
To record the following receipts (attached)
- 27/07 To agree a calendar of dates for the next year

S.J Bell
CLERK
2 May 2007

Continued over/.....

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at

Agenda Item (*No*) namely (*state subject listed*)

it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

(*Mr/Mrs/Cllr*) to be invited to remain.” (as applicable)