

WITCHAM PARISH COUNCIL



CLERK:

*Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147*

To All Members of the Council

You are hereby summoned to attend the Annual Meeting of the Parish Council to be held on Tuesday 11 May 2010 in the Village Hall at 7.45 pm for the purpose of transacting the following business:

The meeting will commence at 7.30 pm with up to 15 minutes public question time and verification of payments and receipts.

A G E N D A

	<i>Time</i>
10/083 To elect Chairman	<i>7.45</i>
10/084 To receive Chairman's Declaration of Acceptance of Office & Code of Conduct	
10/085 To receive and accept apologies for absence	
10/086 To receive any declarations of interest Councillors to declare any personal and/or prejudicial interest in any items on the agenda	
10/087 To elect Vice-Chairman	
10/088 To elect representatives for committees	<i>8.00</i>
10/089 To fix Chairman's Allowance (LGA 1972 S.15(5))	
10/090 To consider the payment of any annual subscriptions and grants including Citizen's Advice Bureau (CPALC & SLCC renewed April)	
10/091 To approve and sign the minutes of the meetings held on 13 April and 27 April 2010	<i>8.10</i>
10/092 Matters arising from previous minutes (for information only)	
10/093 To receive reports from District and County Council representatives, if any	<i>8.15</i>
10/094 To consider planning applications or any up-dates (if any)	
10/095 To approve Annual Report of Council, including Summary of Accounts for circulation to residents	
10/096 To receive and consider, discuss and agree plan of action on issues raised at Annual Parish Meeting held on 27 April 2010 (previously circulated) a) Frequent power supply cuts b) Provision of Plastic bottle recycling collection facility for village	<i>8.30</i>
10/097 Recreation Ground a) To receive monthly report on inspections (DJS) b) To receive Annual Inspection Report from RoSPA (if available)	
10/098 To receive any update on progress with development of Village Hall Facilities (if any)	<i>8.45</i>
10/099 To discuss any issues for reporting to Community Police	

- 10/100 To note reports of any meetings attended by Councillors eg Joint Funded Minor Highways Improvement – 4 May 2010
Neighbourhood Panel, Heavy Commercial Vehicles, Speedwatch, P3 Parish Paths Scheme
- 10/101 To note reports of street lights and highways requiring maintenance
- 10/102 To note the following correspondence
Management of Drovers.CCC Witcham and Wardy Hill Byway Management Plan
- 10/103 Finance 9,00
a) To approve the following payments (attached)
b) To record the following receipts (attached)
- 10/104 Date of next meeting: 8 June 2010

S.J Bell
CLERK
5 May 2010

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at

Agenda Item (*No*) namely (*state subject listed*)

it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

(*Mr/Mrs/Cllr*) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest’