

To All Members of the Council

You are hereby summoned to attend the Annual Parish Council Meeting to be held on Tuesday 13 May 2008 in the Village Hall at 7.45 pm for the purpose of transacting the following business:

The meeting will commence at 7.30 pm with up to 15 minutes public question time and verification of payments and receipts.

A G E N D A

- 08/071 To elect Chairman
 - 08/072 To receive Chairman's Declaration of Acceptance of Office & Code of Conduct
 - 08/073 To receive and accept apologies for absence
 - 08/074 To receive any declarations of interest
Councillors to declare any personal and/or prejudicial interest in any items on the agenda
 - 08/075 To elect Vice-Chairman
 - 08/076 To elect representatives for committees
 - 08/077 To fix Chairman's Allowance (LGA 1972 S.15(5))
 - 08/078 To consider the payment of any annual subscriptions and grants including Citizen's Advice Bureau, Victim Support etc
 - 08/079 To approve and sign the minutes of the meetings held on 8 and 29 April 2008
 - 08/080 Matters arising from previous minutes (for information only)
 - 08/081 To receive reports from District and County Council representatives, if any
 - 08/082 To consider planning applications
 - a) 08/00430/FUL 2 Westway Place, single storey extension to rear of bungalow
 - b) 08/00334/FUL 36 High Street, two storey side and rear extension – additional information to note.
 - c) 9 Westway Place (final details awaited)
 - 08/083 To approve Annual Return 2007/8 for external auditors, and receive and review Internal Auditors report.
 - 08/084 To consider and approve renewal of insurance with Allianz Cornhill Insurance £1069.96
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- 08/085 To receive minutes and consider, discuss and agree plan of action on issues raised at Annual Parish Meeting held 29 April 2008
 - a) Public Rights of Way – Drovers. Progress meetings with County Council and landowners for future management of droves, particularly Bury Road
 - b) Investigate humming noise at Elean Business Park area
 - c) Arrange for removal of overhanging shrubs at noticeboards
 - d) Obtain additional dog signs for recreation ground
 - 08/086 To receive and approve draft Annual Report of the Council, including Summary of Accounts for circulation to residents.

- 08/087 Cemetery Management
- a) To receive new cemetery plan for approval and progress outstanding issues
 - b) To consider application for erection of memorial stone
- 08/088 To consider arrangements for 2008 Best Kept Garden Competition
- 08/089 Recreation Ground and Village Hall Facilities – to receive any up-dates, and to receive monthly report on play equipment inspections (DJS)
To consider any applications for use of recreation ground during summer months
- 08/090 To note reports of any meetings attended by Councillors
- a) Agency Meeting of 20 April (AB)
 - b) Neighbourhood Panels of 28 April 2008 (DAB)
- 08/091 To note reports of street lights and highways requiring maintenance
- 08/092 Consultation Documents:
- a) To receive and consider details for Ely Masterplan
 - b) ECDC Local Development Framework Consultation meeting at ECDC offices
4 June 2008 7 – 8.30pm
 - c) East of England Regional Assembly RSS Single Issue Review – Planning for Gypsy and Traveller Accommodation East of England (previously circulated) – to receive comments for submission
- 08/093 To note the following correspondence
- a) ECDC Sustainable Community Strategy Community Safety Plan for East Cambridgeshire
 - b) ECDC Neighbourhood Profile Up-date for East Cambridgeshire North and future dates of Panel meetings 2009
- 08/094 To discuss any issues for reporting to Community Police and to note receipt of Cambridgeshire Police Rural Community Action Team appointment of 2 officers trained as Wildlife Crime Officers
- 08/095 Finance
- a) To approve the following payments (attached)
 - b) To record the following receipts (attached)
- 08/096 To agree Calendar of dates for 2008/9

S.J Bell
CLERK
7 May 2008

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NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the

public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at

Agenda Item (*No*) namely (*state subject listed*)

it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

(*Mr/Mrs/Cllr*) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest’