

To All Members of the Council

You are hereby summoned to attend an Extraordinary Meeting of the Parish Council to be held on Tuesday 29 April 2008 in the Village Hall at 7.15 pm for the purpose of transacting the following business:

The meeting will be preceded by public question time, maximum 15 minutes commencing at 7.00 pm.

A G E N D A

08/068. To receive and accept any apologies for absence

08/069. To receive any declarations of interest

08/070. To consider planning applications

- a) 08/00334/FUL 36 High Street, Witcham, 2-storey extension to side and rear
- b) 08/00338/FUL 9 Westway Place, Witcham single storey extensions to front, rear and side

S.J Bell
CLERK
21 April 2008

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at

Agenda Item (*No*) namely (*state subject listed*)

it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

(*Mr/Mrs/Cllr*) to be invited to remain.” (as applicable)

Code of Conduct para 12(2) ‘If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest’