

WITCHAM PARISH COUNCIL



CLERK:

Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147

To All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held on Tuesday 11 September 2007 in the Village Hall at 7.45 pm for the purpose of transacting the following business:

The meeting will commence at 7.30 pm with up to 15 minutes public question time and verification of payments and receipts.

A G E N D A

- 07/067. To receive and accept any apologies for absence
- 07/068. To receive new Councillors' Declaration of Acceptance of Office & Code of Conduct, Notification of Financial and Other Interests and Registration of Gifts and Hospitality in accordance with the Code of Conduct
- 07/069. To receive any declarations of interest
Councillors to declare any personal and/or prejudicial interest in any items on the agenda
- 07/070. To approve and sign the minutes of the meeting held on 10 July 2007
- 07/071. Matters arising from previous minutes (for information only)
- 07/072. To receive any reports from District and County Council representatives, if any
- 07/073. Planning applications, to consider and comment on the following:
- a) 07/00999/FUL Erection of dwelling, White Horse PH, Silver Street
 - b) 07/00989/OUT Single storey dwelling 25 Silver Street
- to note the following ECDC decisions:
- a) 07/00723/FUL Change of use of land - garden area - 2a Martins Lane- approved
 - b) 07/00647/OUT New dwelling (demolish existing) Park Lane, Market Way – refused
- to note Mereham Development Local Inquiry scheduled for 9 October 2007 at Arkenstall, Haddenham
- 07/074 Parish Plan.
- a) To receive and endorse new Parish Plan and Action Plan from Steering Group (DAB)
 - b) To note Action Plan going to East Cambs Local Strategic Partnership meeting on 10 September.
 - c) To agree arrangements for distribution of reports.
 - d) To review expenditure to-date. (Clerk)

07/075. Recreation Ground and Village Hall Facilities

- a) To review arrangements to execute findings on RoSPA Report 2007 including fill gaps around gates at play areas this autumn. (Clerk/DJS)
- b) Review groundsman's duties and grasscutting arrangements (Clerk/DJS)
- c) To receive monthly report on inspections at recreation ground and discuss any issues. (DJS)
- d) Land rear 2 Martins Lane and village drive verge. To receive any up-dates on progress to-date and agree next stages. (DAB)

07/076. Public Rights of Way.

- a) To note footpath between High Street and Back Lane is scheduled to be cut back week commencing 17 September and surface vegetation cutting to commence at Bury Road to manage grass area and prevent scrub encroachment in near future. (Clerk)
- b) To discuss and agree progress P3 scheme – parish path scheme

07/077. Complaints from public. To report repair to roundabout at The Orchards completed by County Council and subsequent incident with refuse lorry. To confirm issues have been directed to ECDC refuse and recycling contractors. (Clerk)

07/078. Best Kept Garden Competition. To confirm results and arrangements for inscriptions. (Clerk)

07/079. Cemetery. To approve erection of new memorial and additional inscription.

07/080. To approve distribution of newsletter (Clerk)

07/081. To discuss any issues for reporting to Community Police, if any.

07/082 To note reports of any meetings attended by Councillors.

07/083 To note reports of street lights and highways requiring maintenance.
To receive and accept quotations for renewal of street light at Park Lane/Headleys Lane.

07/084. To note the following correspondence

CCC Review of Parking Policies and Cambridgeshire Design Guide for Streets and Public spaces, under consultation
CCC Bus Service Changes – no changes proposed for Witcham
CCC Cambridgeshire Scrutiny – services for local people – awareness leaflet
Cambridgeshire and Peterborough Minerals and Waste Plan – revised timetable.
ECDC Polling District, Polling Places and Polling Stations Review – no changes proposed for Witcham
ECDC Consultation – Licensing Policy – s.5 Licensing Act 2003
ECDC Agendas and Minutes
East Cambs Sustainability Community Strategy 2008
CALC – Planning White Paper.

07/085 Finance

- a) To approve the following payment
- b) To record the following receipts
- c) To review system of internal audit

07/086 Date of next meeting: 16 October 2007 (3rd Tuesday)

S.J Bell
CLERK
5 September 2007

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

“It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at

Agenda Item (*No*) namely (*state subject listed*)

it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

(*Mr/Mrs/Cllr*) to be invited to remain.” (as applicable)