

WITCHAM PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on 21 June, 2005 at 7.30 pm in the Village Hall, Witcham

Present: D A Bamforth (Chairman), D J Saberton, D K Saberton and C Watson

In attendance Mrs S J Bell (Clerk)
Mr P Bailey (CCC)
Mrs B Daters (ECDC)
Mr A White (ECDC)

Action

85. Apologies for Absence were received from Mr P Chambers and Mr M Wilkin.

86. Declaration of Interest: There were none.

87. Minutes of the Annual Parish Council meeting held on 3 May, 2005 had been circulated, and were approved and signed. Proposed Mr Don Saberton, seconded Mr David Saberton and agreed unanimously.

88. Matters Arising

Groundsman - Litter bins had not been dealt with for 3 weeks, nor had grass been cut around village and cemetery. Chairman to contact Groundsman urgently.

Chairman

CCC Public Rights of Way –BOATS – Chairman reported he was working with Rights of Way Officer planning the two circular walks. Chairman had written to Smiths Gore/Church Commissioners regarding these proposals and also to enquire if a lease might be obtained for two 'set aside' fields (DEFRA) off The Slade as part of the circular walks, specifically for dog walkers and the second as a playing field.

Speeding Vehicles – Chairman reported that to-date there was no one available to take on Chairmanship of the proposed working party for the Speedwatch Scheme.

Chairman

89. PLANNING APPLICATIONS

The following ECDC decisions were noted:

- a) 05/00411/Ful 3 Silver Street - approved
- b) 05/00292/Ful 6 The Orchards - approved
- c) 05/00354/Out adj 2 Martins Lane – approved
- d) 05/00008/Ful adj 12 Martins Lane – Noted appeal procedures invoked by applicant.
Parish Council no further comment to make.

90. RECREATION GROUND

- a) Applications for use of Recreation Ground:
 - St Martins' Church Fete 11 June, Clerk confirmed receipt of insurance documents. In liaison with Chairman documents had been checked and consent granted *Clerk*
 - St Martins Church Inter-street Rounders Tournament, 26 June 2005 – Consent *Clerk*
 - Witcham Village Hall Committee Annual Pea Shoot 9 July 2005, Consent subject to receipt of valid insurance documents *Clerk*
 - Mepal and Witcham School Sports Evening 20 or 21 July 2005 (dependant on weather) Consent *Clerk*
- b) Cricket Nets: Response awaited from Cricket Club *Chairman*
- c) Mr David Saberton reported that he would re-fix grips on multi-play unit *DJS*
- d) RoSPA Annual Play Inspection. Action plan circulated by Clerk and approved. Costs for notices to be obtained *Clerk*

91. REGISTRATION OF RECREATION GROUND AS VILLAGE GREEN

Acknowledgement of objections to registration noted. Deeds and evidence to be submitted to Registration Authority. Noted process with appeal could take 12 months.

*Clerk***92. CORNHILL INSURANCE RENEWAL**

Clerk had passed details to Mr Chambers as requested at previous meeting, and also circulated copy to Councillors. Councillors to consider for next meeting. In the interim the requested premium had been paid.

*All***93. MINUTES OF THE ANNUAL PARISH MEETING 2005**

The Chairman proposed the Council pursue the following issues raised at the Annual Parish Meeting on 10 May 2005, seconded by Mr C Watson and agreed unanimously:

- a) Speedwatch Scheme – check liability insurance of scheme for survey work
- b) Obtain quotations for additional lamps at Headley's Lane (for CCC adoption)
- c) Request replacement signs for Hive Road
- d) Write to Anglian Water seeking maintenance and monitoring programme to ensure no more flooding of foul sewer at The Slade
- e) Obtain list of dates for street cleaning from ECDC for posting on website

*Clerk**Clerk**Clerk**Clerk**Clerk***94. REPRESENTATION FOR CITIZENS ADVICE BUREAU**

Mr Bamforth declared an interest as a member of the old management committee. The Clerk reported on advice from CALC and clarification from CAB. Mr David Saberton proposed that Mr Bamforth be nominated as representative from Witcham Parish Council, seconded by Mr C Watson and agreed. Mr Bamforth accepted.

*Clerk***95. EAST CAMBS LOCAL DEVELOPMENT FRAMEWORK (LDF)**

Clerk had circulated report outlining new arrangements for Planning in compliance with the Planning and Compulsory Purchase Act 2004. ECDC document in circulation to Councillors. Cambridgeshire and Peterborough Minerals and Waste Development Plan – consultation document also received in last day or two and will be circulated to Councillors for discussion at next meeting. Unfortunately the ECDC meeting to explain the new LDF proposals is during peak holiday season and representation may be difficult. Clerk to check if Mr Chambers could attend.

*Clerk***96. EAST OF ENGLAND PLAN**

Draft Plan – examination, previously circulated to Councillors. No further comments for submission.

97. CAMBRIDGE CORE TRAFFIC SCHEME Stage 4

Covering Drummer Street, Emmanuel Street, St Andrew's Street, Regent Street, Downing Street and Tennis Court Road area. Details circulated. No comments.

*All***98. CAMBRIDGESHIRE COUNTY COUNCIL CORPORATE PLAN**

Copy in circulation to Councillors. No comment to-date.

*All***99. CAMBRIDGESHIRE COUNTY COUNCIL'S CLIMATE CHANGE STRATEGY**

Clerk outlined content. Copy in circulation to Councillors. No comment to-date.

*All***100. CCC JOINTLY FUNDED MINOR HIGHWAYS IMPROVEMENTS – 2006/7**

Speed reduction measures for through village and Mepal Road, and cycleway between Witcham Toll and Wentworth to be submitted. Proposed Chairman, seconded Mr David Saberton and agreed unanimously.

Clerk

101. TRAFALGAR WEEKEND CELEBRATIONS OCTOBER 2005

Chairman to make enquiries in parish to ascertain whether anyone would lead/interested.
Agreed unanimously.

*Chairman***102. ANNUAL REPORT – COUNTY COUNCILLOR**

A report from the retiring County Councillor, Mr P Read had been previously circulated.
Chairman proposed letter of thanks to Mr Read for all his work over past years. Agreed
unanimously.

*Clerk***103. ECDC STRET NAMING AND NUMBERING: SILVER STREET AND MEPAL ROAD**

Details noted.

104. BEST KEPT GARDEN COMPETITION 2005

Mr Don Saberton advised that Mr and Mrs L Setchell had kindly agreed to carrying out this year's
judging during the early part of July. A note had been placed on the 'What's On' enabling people
who did not want to participate in the competition to contact Mr Don Saberton to register withdrawal.

*DKS***105. REPORTS OF MEETINGS**

Mr David Saberton reported on the meeting of the Mepal Outdoor Centre which he had attended.
The Centre was doing well and developing further.

106. STREET LIGHTING AND HIGHWAYS

Street light PC5 Headley's Lane on in daylight hours.
Mr Watson reported car parking problems at Westway Place. The Council had tried to facilitate
resolving these issues with householders, ECDC and Hereward in the past.

*Clerk***107. FINANCE**

a) 2004/5 Annual Return. Statements of Accounts and Assurance, presented and approved.

Internal Auditor's Report received and noted. Proposed by Chairman, seconded
Mr David Saberton and agreed unanimously. Signed by Chairman and RFO.

Clerk

b) Mr T Bowd, East Cambs District Council was approved and re-appointed as internal auditor.

Details of fees and duration to be confirmed in due course. Proposed Chairman and agreed
unanimously.

Clerk

c) & d) Receipts and Payments as up-dated in meeting

Clerk

			£	£	£
Receipts		CCC Parish Paths Scheme	50.00		50.00
Payments	000721	Groundsman Expenses (Wages held as no work completed June)	29.79	2.23	32.02
	000722	Clerk's expenses, postage, stationery, software etc	71.22	5.96	77.18
	000723	Internal Audit Fees – ECDC	151.75	45.00	178.31
	000724	Mepal Office Services – copying: Chairman's Report	14.00		14.00
	000725	CCC new street lights	4236.39		4236.39
	000726	Microsupply - Toner	46.00	8.05	54.05
	d/d	Vartec (May)	1.98	.34	2.32
Cancelled	000693	Microsupply – Toner (Cancelled as apparently lost in post)	46.00	9.05	54.05

108. DATE OF NEXT MEETING

The next meeting will take place on Tuesday 12 July, 2005 at 7.30 pm.

All items to be considered at this meeting must be placed with the Clerk for inclusion on agenda by 4 July, 2005

All

Signed

Dated