

Witcham Village Hall Fire Safety Risk Assessment

You should carry out a review of your Fire Risk Assessment whenever a material change to the building or its usage takes place.

General	Yes	No	N/A	Comments
Are you aware of the identified maintenance procedures for dealing with fire safety defects?				
Are records in your Fire Safety Log Book kept up to date?				Previous assessments are filed in the log
Do you have adequate arrangements for evacuating disabled persons?				Check wheel chair access at all exits
Escape Routes	Yes	No	N/A	Comments
Are escape routes kept clear of obstruction?				
Are escape notices clear and unobstructed?				
Are other fire related notices clearly posted and unobstructed?				
Are all escape doors readily available without the use of a key?				
Are any hazardous conditions adequately controlled?				
Escape & Emergency Lighting	Yes	No	N/A	Comments
Are luminaries and illuminated exit signs adequate and in good condition?				
Fire-Fighting Equipment	Yes	No	N/A	Comments
Are all extinguishers in their allotted positions and fully charged?				
Are all extinguishers clearly visible or is a sign provided to indicate location?				
Are Fire Blankets in available and in good condition Are No Smoking Notices Visible and in good condition				
Escape Routes	Yes	No	N/A	Comments
Do all emergency fastening devices to fire exits work correctly?				
Do all opening doors work correctly?				

